
EFFECTIVE

April 1, 2022.

Subject(s)**Child Care Fund Handbook Published Policies and Business Processes Effective State Fiscal Year 2022**

This document comprises the Child Care Fund Handbook and is the published policies and procedures authority referred to in the Michigan administrative rules, Mich Admin Code 400.2001(m).

This Child Care Fund (CCF) Handbook is a reflection of Michigan statute, administrative rules, Michigan Department of Health and Human Services policy, Michigan Supreme Court's Juvenile Court Standards and Administrative Guidelines, Michigan Department of Treasury's Accounting Procedures for Local Units of Government, and Michigan case law, which provide the program authority for administering the CCF program.

Updates include:

- Intensive In-Home Care (IHC) program qualifications are clarified that if IHC services are not ordered by the court, the parent/guardian, custodian, and the youth or designee agree in writing to receive IHC services. **Language Clarification.**
- Contracted caseworkers involved in court supervised cases that are in place before October 1, 2021 must complete the Michigan Judicial Institute (MJl) certification training by September 30, 2023. Contracted caseworkers involved in court supervised cases that start on or after October 1, 2021 must complete the MJl certification training within two years after the latter of the initial contract date or the caseworker's starting date. **Program Requirement Update.**
- Process for requesting security access to MiSACWIS utilizing the Database Security Application rather than forms DHS-815 or DHS-816. **Required System Process Update.**
- Raise the Age implementation, including:
 - Beginning October 1, 2021, the state is to reimburse 100 percent of the cost to provide juvenile justice services when a court/tribe exercises jurisdiction over a juvenile who is 17 years of age, but under the age of 18 at the time

of the offense. This is not applicable to youth with juvenile justice cases already in existence prior to their 17th birthday unless a new charge is brought. A probation violation for a youth already under juvenile justice system court/tribal jurisdiction at the time of the youth's 17th birthday is not considered a new offense. **Statutory Implementation.**

- Anticipated costs should be included in the CCF Annual Plan & Budget that courts submit to MDHHS prior to FY22. **Statutory Implementation.**
- Raise the Age-associated expenditures under the CCF reimbursement program will be reimbursed 100 percent via the already-existing CCF monthly reimbursement process. Raise the Age-related budget projections will not be separated out within annual budgets but be reported on a separate line of monthly reimbursement forms starting in FY22. **Statutory Implementation.**

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[SRF 904](#)